

**APPENDIX 4 – ILLUSTRATIVE SHORT PART 1 FORM  
DEFAULT SERVICE PROGRAM  
REQUEST FOR PROPOSALS  
PART 1 DATE: February 24, 2015**

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PECO Energy Company (“Company” or “PECO”) is intending to obtain full requirements electric supply to meet a portion of its obligations as Default Service Provider through this Request for Proposals (“RFP”).

This Short Part 1 Form may only be used by an entity that has submitted a successful Part 1 Proposal in a previous solicitation under PECO’s third Default Service Program (“DSP III”). No entity is eligible for use of this Short Part 1 Form for the March 2015 Solicitation.

Before completing this online Part 1 Form, please review the RFP, including the PECO Energy Company Pennsylvania Default Service Supplier Master Agreement (“Uniform SMA”), so that you understand the conditions under which the RFP will be conducted. These documents are posted at [www.PECOprocurement.com](http://www.PECOprocurement.com).

By submitting a Part 1 Proposal in response to this RFP, you are agreeing to all terms and conditions of this RFP.

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*Any information provided by an RFP Bidder in this Part 1 Proposal is provided on a confidential basis to the Independent Evaluator, and may be provided on a confidential basis to the Staff of the Pennsylvania Public Utility Commission. PECO representatives will review the information provided to fulfill the requirements of Section 2, Section 3, and Section 4, and will participate in the evaluation of the creditworthiness of each RFP Bidder. Information regarding the content or status of any Part 1 Proposal will not be released publicly or to any individual RFP Bidder during the evaluation process.*

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## SHORT PART 1 FORM

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### **GENERAL INSTRUCTIONS on the RFP Bidders that can use this form:**

- This Short Part 1 Form is for the exclusive use of RFP Bidders that successfully submitted a Part 1 Proposal in a previous solicitation under DSP III. If you are not eligible under this criterion, **please use the Standard Part 1 Form.**
- If there is a change in the corporate structure of the RFP Bidder (through a merger for example) since you last submitted a successful Part 1 Proposal in a previous solicitation under DSP III, **please** contact the Independent Evaluator at [Pecoprocmnt@nera.com](mailto:Pecoprocmnt@nera.com) to be granted access to **use the Standard Part 1 Form.**
- If the entity on whose financial standing the RFP Bidder relies changed since you last submitted a successful Part 1 Proposal in a previous solicitation under DSP III, **please** contact the Independent Evaluator at [Pecoprocmnt@nera.com](mailto:Pecoprocmnt@nera.com) to be granted access to **use the Standard Part 1 Form.**

# 1. Contact Information and Representations

## First Item: Name and Address of the RFP Bidder

Below is the information that you previously provided. **PLEASE MAKE ANY NECESSARY UPDATES TO THE RFP BIDDER'S LEGAL NAME AND ADDRESS.** By submitting this form without making updates, you will be confirming that the previously provided information remains valid.

*Legal Name of RFP Bidder*

[pre-populated]

*Street Address*

[pre-populated]

[pre-populated]

*City*

[pre-populated]

*State*

[pre-populated]

*Zip Code*

[pre-populated]

**IF THE LEGAL NAME OF THE RFP BIDDER HAS CHANGED, PLEASE PROVIDE EVIDENCE OF THE CHANGE.**



Evidence of name change (if necessary)

## Second Item: Officer of the RFP Bidder

The Officer of the RFP Bidder must be an officer, a director, or an individual otherwise authorized to undertake contracts (including the Uniform SMA) and bind the RFP Bidder. The Officer of the RFP Bidder whose contact information is provided in this online Part 1 Form must:

- make all representations required by the Part 1 Proposal requirements; and
- make all representations required by the Part 2 Proposal requirements.

Below is the information that you previously provided. **PLEASE MAKE ANY UPDATES TO THE NAME AND CONTACT INFORMATION FOR THE OFFICER OF THE RFP BIDDER.** By submitting this form without making updates, you will be confirming that the previously provided information remains valid.

*First Name*

[pre-populated]

*Last Name*

[pre-populated]

*Title*

[pre-populated]

*Street Address*

[pre-populated]

[pre-populated]

*City*

[pre-populated]

*State*

[pre-populated]

*Zip Code*

[pre-populated]

*Phone No.*

[pre-populated]

*Email Address*

[pre-populated]

Third Item: Representative of the RFP Bidder

The Independent Evaluator uses the Representative as the main point of contact for the RFP Bidder.

Below is the information that you previously provided. **PLEASE MAKE ANY UPDATES TO THE NAME AND CONTACT INFORMATION FOR THE REPRESENTATIVE OF THE RFP BIDDER.** The Officer of the RFP Bidder may also serve as the Representative. By submitting this form without making updates, you will be confirming that the previously provided information remains valid.

First Name [pre-populated]	Last Name [pre-populated]	
Title [pre-populated]		
Street Address [pre-populated]		
[pre-populated]		
City [pre-populated]	State [pre-populated]	Zip Code [pre-populated]
Phone No. [pre-populated]	Cell Phone No. (optional) [pre-populated]	Email Address [pre-populated]

**Has the individual who will serve as Representative changed?**

yes                       no

If the individual who will serve as Representative has changed since you last submitted a successful Part 1 Proposal under DSP III, **THE OFFICER OF THE RFP BIDDER MUST DESIGNATE THE INDIVIDUAL NAMED IN THE ONLINE PART 1 FORM TO SERVE AS THE REPRESENTATIVE OF THE RFP BIDDER BY COMPLETING THE REPRESENTATIVE INSERT.** The Representative Insert is also labelled INSERT #P1-1.

_____ Name of RFP Bidder	
<b>REPRESENTATIVE INSERT (#P1-1)</b>	
<b>THE OFFICER OF THE RFP BIDDER MUST DESIGNATE THE INDIVIDUAL WHOSE CONTACT INFORMATION IS PROVIDED IN THE ONLINE PART 1 FORM AS THE REPRESENTATIVE.</b>	
I, _____ (the Officer of the RFP Bidder) hereby designate _____ to serve as the Representative of the RFP Bidder.	
_____ Signature of Officer of the RFP Bidder	_____ Date
_____ Printed Name	

Fourth Item: Nominees

The Independent Evaluator provides notifications to the RFP Bidder by email and provides documents needed for participation by secure file transfer. Any such notification will be deemed received by the RFP Bidder at the time of delivery or transmission, provided that where delivery or transmission occurs after 6 PM on a business day or occurs on a day that is not a business day, receipt will be deemed to occur at 9 AM on the following business day.

The RFP Bidder may designate up to three (3) authorized individuals (each called a “Nominee”) to receive communications from the Independent Evaluator in addition to the Representative. The RFP Bidder may make such a designation at any time during the solicitation.

***Is the RFP Bidder designating Nominees at this time?***

**Yes**                       **No**

**THE REPRESENTATIVE OF THE RFP BIDDER OR THE OFFICER OF THE RFP BIDDER DESIGNATES NOMINEES BY COMPLETING THE NOMINEE INSERT.** The Nominee Insert is also labelled INSERT #P1-2.

\_\_\_\_\_  
*Name of RFP Bidder*

**NOMINEE INSERT (#P1-2)**

I, \_\_\_\_\_ (the Officer of the RFP Bidder or the Representative of the RFP Bidder) authorize the individuals whose contact details are immediately below to receive communications from the Independent Evaluator.

\_\_\_\_\_  
Signature of Officer or Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Contact Information for Nominee #1

*First Name*

*Last Name*

*Title*

*Phone No.*

*Cell Phone No. (optional)*

*Email Address*

**Contact Information for Nominee #2**

*First Name*

*Last Name*

*Title*

*Phone No.*

*Cell Phone No. (optional)*

*Email Address*

**Contact Information for Nominee #3**

*First Name*

*Last Name*

*Title*

*Phone No.*

*Cell Phone No. (optional)*

*Email Address*

**Notes (optional)**

The RFP Bidder may provide additional information here, such as period during which a particular individual will act as Nominee or the individual that a Nominee is replacing.

Fifth Item: Representations by the Officer of the RFP Bidder

The Officer of the RFP Bidder must make a number of certifications as detailed in Paragraphs IV.1.5, IV.3.3, IV.5.1, and IV.5.2 of the RFP Rules. **THE OFFICER OF THE RFP BIDDER MAKES SUCH CERTIFICATIONS BY COMPLETING:**

- **EITHER: THE P1 CERTIFICATIONS (DS) INSERT IF THE RFP BIDDER IS A DEFAULT SUPPLIER** serving tranches won in a solicitation under DSP III. The P1 Certifications (DS) Insert is also labelled INSERT #P1-11;
- **OR: THE P1 CERTIFICATIONS (PQ) INSERT IF THE RFP BIDDER IS PREVIOUSLY QUALIFIED BUT IS NOT A DEFAULT SUPPLIER SERVING TRANCHES WON IN A SOLICITATION UNDER DSP III.** The P1 Certifications (PQ) Insert is also labelled INSERT #P1-12.

**THE SIGNATURE OF THE OFFICER OF THE RFP BIDDER MUST BE NOTARIZED.**

\_\_\_\_\_  
*Name of RFP Bidder*

 **P1 CERTIFICATIONS (DS) INSERT (#P1-11)**

An RFP Bidder found to be acting in concert with another RFP Bidder may be disqualified by the Independent Evaluator.

I certify that:

- (1) I am an officer, a director, or an individual otherwise authorized to undertake contracts (including the PECO Energy Company - Pennsylvania Default Service Supplier Master Agreement) and bind the RFP Bidder.
- (2) This Part 1 Proposal will remain valid and remain in full force and effect until six (6) business days after the Bid Date.
- (3) All information provided in this Part 1 Proposal is true and accurate to the best of my knowledge and belief.
- (4) If, for any reason or due to any circumstance, any information provided in this Part 1 Proposal changes or any previous certification fails to remain valid before the sixth business day after the Bid Date, I or the Representative will notify the Independent Evaluator of such changes as soon as practicable.
- (5) The RFP Bidder is not part of a bidding agreement, a joint venture for purposes of participating in any solicitation for this RFP, a bidding consortium, or any other type of agreement related to bidding in any solicitation of this RFP.

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature and Seal from Notary Public

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Name of RFP Bidder*

**P1 CERTIFICATIONS (PQ) INSERT (#P1-12)**

An RFP Bidder found to be acting in concert with another RFP Bidder may be disqualified by the Independent Evaluator.

I certify that:

- (1) I am an officer, a director, or an individual otherwise authorized to undertake contracts (including the PECO Energy Company - Pennsylvania Default Service Supplier Master Agreement) and bind the RFP Bidder.
- (2) This Part 1 Proposal will remain valid and remain in full force and effect until six (6) business days after the Bid Date.
- (3) All information provided in this Part 1 Proposal is true and accurate to the best of my knowledge and belief.
- (4) If, for any reason or due to any circumstance, any information provided in this Part 1 Proposal changes or any previous certification fails to remain valid before the sixth business day after the Bid Date, I or the Representative will notify the Independent Evaluator of such changes as soon as practicable.
- (5) The RFP Bidder has no actions at law, suits in equity, proceedings or claims pending or, to the RFP Bidder's knowledge, threatened against it before any federal, state, foreign or local court, tribunal or governmental agency or authority that might materially delay, prevent or hinder the RFP Bidder's performance of its obligations under the Uniform SMA.
- (6) The RFP Bidder is not bankrupt or insolvent and there are no proceedings pending or being contemplated by it or, to its knowledge, threatened against it which would result in it being or becoming bankrupt or insolvent.
- (7) The RFP Bidder is not part of a bidding agreement, a joint venture for purposes of participating in any solicitation for this RFP, a bidding consortium, or any other type of agreement related to bidding in any solicitation of this RFP.

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature and Seal from Notary Public

\_\_\_\_\_  
Date





## 2.a. Financial and Credit Requirements

You previously elected the RFP Bidder as the entity on whose financial standing the RFP Bidder is relying. **IF THE ENTITY UPON WHOSE FINANCIAL STANDING THE RFP BIDDER IS RELYING HAS CHANGED, YOU MUST USE THE STANDARD PART 1 FORM. PLEASE CONTACT THE INDEPENDENT EVALUATOR AT PECOPROUREMENT@NERA.COM.**

### First Item: Financial Information

**IF AVAILABLE, PLEASE PROVIDE THE MOST RECENT QUARTERLY FINANCIAL INFORMATION FOR THE RFP BIDDER**, including a balance sheet, income statement, cash flow statement, and any accompanying notes and schedules:

- **IF AVAILABLE, YOU MUST PROVIDE THE MOST RECENT SECURITIES AND EXCHANGE COMMISSION (“SEC”) FORM 10-Q OR 10-K (WHICHEVER IS MORE RECENT) TO FULFILL THIS REQUIREMENT;**
- **IF THE SEC FORM 10-Q OR 10-K IS UNAVAILABLE, PLEASE PROVIDE, IF AVAILABLE, THE RFP BIDDER’S MOST RECENT QUARTERLY, MONTHLY, OR BI-ANNUAL FINANCIAL INFORMATION** accompanied by an attestation by the Chief Financial Officer (or equivalent position) that the information contained in the financial statements fairly presents in all material respects the financial condition and results of the operations of the RFP Bidder. The requirements for this attestation are provided more specifically in Appendix 5 of the RFP Rules.

	<i>Most recent quarterly financial information (or, if unavailable, most recent monthly or bi-annual financial information accompanied by an attestation by the Chief Financial Officer) <b>IF THE INFORMATION IS UNAVAILABLE, PLEASE SO STATE IN THE JUSTIFICATION OF OMISSIONS SECTION.</b></i>
	<i>Attestation from Chief Financial Officer if necessary.</i>

### Second Item: Credit Ratings

Below is the information that you previously provided. **PLEASE MAKE ANY UPDATES TO THE CREDIT RATINGS FOR THE RFP BIDDER.** By submitting this form without making updates, you will be confirming that the previously provided information remains valid.

**Is the RFP Bidder rated by Standard & Poor’s Rating Services (“S&P”)?**

Yes  No

RFP Bidder’s rating: \_\_\_\_\_  
Type of rating (**check one**):  Senior unsecured debt rating  Corporate issuer rating

**Is the RFP Bidder rated by Moody’s Investors Service, Inc. (“Moody’s”)?**

Yes  No

RFP Bidder’s rating: \_\_\_\_\_  
Type of rating (**check one**):  Senior unsecured debt rating  Corporate issuer rating

Is the RFP Bidder rated by Fitch, Inc. (“Fitch”)?

Yes  No

RFP Bidder’s rating: \_\_\_\_\_

Type of rating (**check one**):  Senior unsecured debt rating  Corporate issuer rating

## 2.b. Financial and Credit Requirements

You previously elected the RFP Guarantor whose information is below as the entity on whose financial standing the RFP Bidder is relying. **IF THE ENTITY UPON WHOSE FINANCIAL STANDING THE RFP BIDDER IS RELYING HAS CHANGED, YOU MUST USE THE STANDARD PART 1 FORM. PLEASE CONTACT THE INDEPENDENT EVALUATOR AT PECOPROUREMENT@NERA.COM.**

First Item: Name and Address of RFP Guarantor

Below is the information that you previously provided. **PLEASE MAKE ANY UPDATES TO THE NAME AND ADDRESS FOR THE RFP GUARANTOR.** By submitting this form without making updates, you will be confirming that the previously provided information remains valid.

*Legal Name of RFP Guarantor*

[pre-populated]

*Street Address*

[pre-populated]

[pre-populated]

*City*

[pre-populated]

*State*

[pre-populated]



*Zip Code*

[pre-populated]

Second Item: Financial Information

**PLEASE PROVIDE THE MOST RECENT QUARTERLY FINANCIAL INFORMATION FOR THE RFP GUARANTOR, including a balance sheet, income statement, cash flow statement, and any accompanying notes and schedules:**

- **IF AVAILABLE, YOU MUST PROVIDE THE MOST RECENT SECURITIES AND EXCHANGE COMMISSION (“SEC”) FORM 10-Q OR 10-K (WHICHEVER IS MORE RECENT) TO FULFILL THIS REQUIREMENT;**
- **IF THE SEC FORM 10-Q OR 10-K IS UNAVAILABLE, YOU MUST PROVIDE THE RFP GUARANTOR’S MOST RECENT QUARTERLY, MONTHLY, OR BI-ANNUAL FINANCIAL INFORMATION** accompanied by an attestation by the Chief Financial Officer (or equivalent position) that the information contained in the financial statements fairly presents in all material respects the financial condition and results of the operations of the RFP Bidder. The requirements for this attestation are provided more specifically in Appendix 5 of the RFP Rules.

	<i>Most recent quarterly financial information (or, if unavailable, most recent monthly or bi-annual financial information accompanied by an attestation by the Chief Financial Officer)</i>
	<i>Attestation from Chief Financial Officer (if necessary)</i>

Third Item: Credit Ratings

Below is the information that you previously provided. **PLEASE MAKE ANY UPDATES TO CREDIT RATINGS FOR THE RFP GUARANTOR.** By submitting this form without making updates, you will be confirming that the previously provided information remains valid.

***Is the RFP Guarantor rated by Standard & Poor's Rating Services ("S&P")?***

**Yes**                       **No**

RFP Guarantor's rating: \_\_\_\_\_  
Type of rating (**check one**):     Senior unsecured debt rating             Corporate issuer rating

***Is the RFP Guarantor rated by Moody's Investors Service, Inc. ("Moody's")?***

**Yes**                       **No**

RFP Guarantor's rating: \_\_\_\_\_  
Type of rating (**check one**):     Senior unsecured debt rating             Corporate issuer rating

***Is the RFP Guarantor rated by Fitch, Inc. ("Fitch")?***

**Yes**                       **No**

RFP Guarantor's rating: \_\_\_\_\_  
Type of rating (**check one**):     Senior unsecured debt rating             Corporate issuer rating

Fourth Item: Information to Prepare the Guaranty

In accordance with Paragraph IV.3.5 of the RFP Rules, **THE RFP BIDDER IS ASKED TO PROVIDE THE FOLLOWING INFORMATION TO PREPARE THE GUARANTY:**

- the governing laws under which the RFP Guarantor is organized;
- contact information for the RFP Guarantor, including the name and title of the signatory of the guaranty for notices under the guaranty;
- elections to incorporate any or all of the approved modifications to the Standard Guaranty.

**THE RFP BIDDER MUST EITHER:** (i) **PROVIDE THE REQUESTED INFORMATION** to prepare the guaranty at this time; **OR:** (ii) **SUBMIT AN ACKNOWLEDGMENT SIGNED BY THE OFFICER OF THE RFP BIDDER** that, if the Independent Evaluator notifies the RFP Bidder that the Independent Evaluator is identifying one or more of the RFP Bidder's Bids to the Commission as winning Bids, the RFP Bidder must provide all required information by 12 PM (noon) EPT on the day after such notification is received.

***Is the RFP Bidder providing information to prepare the guaranty at this time?***

**Yes**                       **No**

**Yes**

**THE RFP BIDDER PROVIDES THE INFORMATION TO PREPARE THE GUARANTY BY COMPLETING THE GUARANTY INSERT.** The Guaranty Insert is also labelled INSERT #P1-4.

\_\_\_\_\_  
Name of RFP Bidder

 **GUARANTY INSERT (#P1-4)**

1. Governing Laws under which the RFP Guarantor is Organized

*Whether the RFP Guarantor is a Corporation, Partnership, etc.*

*Jurisdiction under whose laws the RFP Guarantor is existing and organized.*

*Name of relevant and binding corporate organizational document, such as Declaration of Trust, Limited Liability Company Agreement, Articles of Incorporation and by-laws*

2. Governing Laws under which the RFP Bidder is Organized

*Whether the RFP Bidder is a Corporation, Partnership, etc.*

*Jurisdiction under whose laws the RFP Bidder is existing and organized.*

3. Contact Information

Please provide the name and contact information for the person to whom notices and other communications will be sent under the guaranty:

*First Name*

*Last Name*

*Title*

*Company*

*Street Address*

*City*

*State*

*Zip Code*

*Phone Number*

*Fax*

Please provide the name and title of the person who will be signing the guaranty:

*First Name*

*Last Name*

*Title*

4. Elections of Optional Modifications to the Guaranty

Optional changes that the RFP Bidder may adopt for the Form of Guaranty are provided in a document entitled "Optional Modifications to the Guaranty" available on the website. **PLEASE INDICATE THE CHANGES THAT YOU ARE ELECTING IN THE TABLE BELOW.**

Optional Change	Paragraph	RFP Bidder adopts change
1	Preamble	<input type="checkbox"/> yes <input type="checkbox"/> no
2	Paragraph 1	<input type="checkbox"/> yes <input type="checkbox"/> no
3	Paragraph 1	<input type="checkbox"/> yes <input type="checkbox"/> no
4	Paragraph 1	<input type="checkbox"/> yes <input type="checkbox"/> no
5	Paragraph 1	<input type="checkbox"/> yes <input type="checkbox"/> no
6	Paragraph 1	<input type="checkbox"/> yes <input type="checkbox"/> no
<b>7</b>	<b>Paragraph 1</b>	<input type="checkbox"/> <b>yes (*)</b> <input type="checkbox"/> no <b>Provide the information below under (*)</b>
8	Paragraph 2	<input type="checkbox"/> yes <input type="checkbox"/> no
9	Paragraph 4	<input type="checkbox"/> yes <input type="checkbox"/> no
10	Paragraph 5	<input type="checkbox"/> yes <input type="checkbox"/> no
11	Paragraph 10	<input type="checkbox"/> yes <input type="checkbox"/> no
12	Paragraph 11	<input type="checkbox"/> yes <input type="checkbox"/> no
13	Paragraph 11	<input type="checkbox"/> yes <input type="checkbox"/> no
14	Paragraph 12	<input type="checkbox"/> yes <input type="checkbox"/> no
15	Paragraph 13	<input type="checkbox"/> yes <input type="checkbox"/> no
16	Paragraph 14	<input type="checkbox"/> yes <input type="checkbox"/> no
17	Paragraph 14	<input type="checkbox"/> yes <input type="checkbox"/> no
<b>18</b>	<b>Paragraph 17</b>	<input type="checkbox"/> <b>yes (**)</b> <input type="checkbox"/> no <b>Provide the information below under (**)</b>
19	Closing Paragraph and Signature Block	<input type="checkbox"/> yes <input type="checkbox"/> no
<b>20</b>	<b>Additional Guarantor</b>	<input type="checkbox"/> <b>yes (***)</b> <input type="checkbox"/> no <b>Provide the information below under (***)</b>
<b>21</b>		
<b>22</b>		

**(\*) Optional change #7 is available only to an RFP Bidder that has an outstanding guaranty with PECO.**

**PLEASE PROVIDE THE FOLLOWING ADDITIONAL INFORMATION IF YOU ELECT OPTIONAL CHANGE #7:**

*Date of Existing Guaranty*

*Amount of Existing Guaranty*



**(\*\*) THE REPRESENTATIVE OF THE RFP BIDDER OR THE OFFICER OF THE RFP BIDDER MUST MAKE THE FOLLOWING REPRESENTATION IF YOU ELECT OPTIONAL CHANGE #18:**

I certify that the RFP Guarantor, on whose financial standing the RFP Bidder will be relying, is not a trust.

\_\_\_\_\_  
Signature of Officer or Representative

\_\_\_\_\_  
Date

**(\*\*\*) PLEASE PROVIDE THE FOLLOWING ADDITIONAL INFORMATION IF YOU ELECT OPTIONAL CHANGES #20, 21, AND 22:**

*Name of Additional Guarantor*

*Place of Incorporation of Additional Guarantor*

**NO**

**THE OFFICER OF THE RFP BIDDER PROVIDES THE REQUIRED ACKNOWLEDGMENT BY COMPLETING THE DELAY (GUARANTY) INSERT.** The Delay (Guaranty) Insert is also labelled INSERT #P1-5.

\_\_\_\_\_  
*Name of RFP Bidder*

 **DELAY (GUARANTY) INSERT (#P1-5)**

I acknowledge that, if the Independent Evaluator notifies the RFP Bidder that the Independent Evaluator is identifying one or more of the RFP Bidder's Bids to the Commission as winning Bids, the RFP Bidder must provide all information required by the Guaranty Insert (#P1-4) by 12 PM (noon) EPT on the day after such notification is received.




\_\_\_\_\_  
Signature of Officer of the RFP Bidder



\_\_\_\_\_  
Date

**2.c. Financial and Credit Requirements**

You previously elected a Principal as the entity on whose financial standing the RFP Bidder is relying; the RFP Bidder is submitting a Proposal under an Agency Agreement. **IF THE ENTITY UPON WHOSE FINANCIAL STANDING THE RFP BIDDER IS RELYING HAS CHANGED, YOU MUST USE THE STANDARD PART 1 FORM. PLEASE CONTACT THE INDEPENDENT EVALUATOR AT PECOPROUREMENT@NERA.COM.**

**AN RFP BIDDER SUBMITTING A PROPOSAL UNDER AN AGENCY AGREEMENT IS REQUIRED TO PROVIDE FINANCIAL INFORMATION REGARDING THE PRINCIPAL AS WELL AS OTHER INFORMATION REGARDING THE AGENCY AGREEMENT AS SPECIFIED IN SECTION IV.6 OF THE RFP RULES BY COMPLETING THE P1 AGENCY AGREEMENT (PQ) INSERT AND UPLOADING ASSOCIATED DOCUMENTS BELOW.** The P1 Agency Agreement (PQ) Insert is also labelled INSERT #P1-13.

	<i>Insert #P1-13</i>
	<i>Agency Agreement (if necessary)</i>
	<i>Most recent quarterly financial information for the Principal (or, if unavailable, most recent monthly or bi-annual financial information accompanied by an attestation by the Chief Financial Officer)</i>

	Attestation from Chief Financial Officer (if necessary)
	Draft Officers' Certificate

\_\_\_\_\_  
Name of RFP Bidder

 **P1 AGENCY AGREEMENT (PQ) INSERT (#P1-13)**

**Please note!** Only RFP Bidders submitting a Proposal under an Agency Agreement are required to complete this Insert. The requirements are provided in Section IV.6 of the RFP Rules as well as in Paragraphs IV.2.2 and IV.2.3.

First Item: Agency Agreement

Can you confirm that there have been no changes to the Agency Agreement?

yes

no

If yes, please proceed to the Second Item below.

If no, a copy of the Agency Agreement is required. **PLEASE SUBMIT ONE (1) COPY OF THE AGENCY AGREEMENT BY UPLOAD TO THE ONLINE PART 1 FORM.**

Second Item: Principals and Principal on Whose Financial Standing the RFP Bidder is Relying

Does the information that you previously submitted regarding the Principal(s) remain valid?

yes

no

If yes, please proceed to the Third Item below.

If no, **or if you are unsure whether the previously submitted information remains valid,** PLEASE FILL IN THE RELEVANT FIELDS BELOW.

**PLEASE PROVIDE THE NAME OF ALL PRINCIPALS UNDER THE AGENCY AGREEMENT.**

Name of Principal or Principals

**PLEASE PROVIDE THE LEGAL NAME AND ADDRESS OF THE PRINCIPAL ON WHOSE FINANCIAL STANDING THE RFP BIDDER IS RELYING.**

- If there are several Principals in the Agency Agreement, you must identify the Principal with the lowest credit rating as the entity on whose financial standing the RFP Bidder relying.
- If several Principals have the same lowest credit rating, please identify the Principal that also has the lowest tangible net worth as the entity on whose financial standing the RFP Bidder relies.

Legal Name of Principal

Street Address


City

--

State

--

Zip Code

--

Third Item: Financial Information

**Financial information must be available for the Principal on whose financial standing the RFP Bidder is relying.**

The required financial information is the most recent quarterly financial information, including a balance sheet, income statement, cash flow statement, and any accompanying notes and schedules. If available, the most recent Securities and Exchange Commission (“SEC”) Form 10-Q or 10-K (whichever is more recent) must be submitted to fulfill this requirement.

If the SEC Form 10-Q or 10-K is unavailable, the RFP Bidder must submit the Principal’s most recent quarterly, monthly, or bi-annual financial information accompanied by an attestation by the Principal’s Chief Financial Officer (or equivalent position) that the information contained in the financial statements fairly presents in all material respects the financial condition and results of the operations of the Principal. The requirements for this attestation are provided more specifically in Appendix 5 of the RFP Rules.

**PLEASE INDICATE HERE THE INFORMATION PROVIDED (CHECK ONLY ONE):**

- SEC Form 10-Q or 10-K (most recent); or  
 Other quarterly, monthly, or bi-annual financial information with an attestation of the Chief Financial Officer.

**PLEASE UPLOAD THE FINANCIAL INFORMATION IN THE SPACES RESERVED FOR THAT PURPOSE IN THE ONLINE PART 1 FORM.**

Fourth Item: Credit Ratings

Are the credit ratings last submitted for the entity on whose financial standing the RFP Bidder relies still valid?

- yes  no

**If yes**, please proceed to the Fifth Item below.

**If no**, please fill in the information below.

1. ***Has the rating from S&P for the entity changed since the last solicitation?***

- yes  no

**If yes**, please provide:

- The Principal’s rating \_\_\_\_\_
- Type of rating (**check one**):  Senior unsecured debt rating  Corporate issuer rating



**2. Has the rating from Moody's for the entity changed since the last solicitation?**

yes  no

**If yes**, please provide:

- The Principal's rating \_\_\_\_\_
- Type of rating (**check one**):  Senior unsecured debt rating  Corporate issuer rating

**3. Has the rating from Fitch for the entity changed since the last solicitation?**

yes  no

**If yes**, please provide:

- The Principal's rating \_\_\_\_\_
- Type of rating (**check one**):  Senior unsecured debt rating  Corporate issuer rating

Fifth Item: Certifications

**THE OFFICER OF THE RFP BIDDER MUST MAKE THE FOLLOWING REPRESENTATION.**

I certify that I have the authority to bind the Principal(s).

\_\_\_\_\_  
Signature of Officer submitting a Proposal  
under an Agency Agreement

\_\_\_\_\_  
Date

Sixth Item: Draft Officers' Certificate

The RFP Bidder may, but is not required to, submit a draft Officers' Certificate for evaluation. If a draft Officers' Certificate is submitted for evaluation, the Independent Evaluator will inform the RFP Bidder of any changes required.

**Is the RFP Bidder submitting a draft Officers' Certificate?**

yes  no

**IF THE RFP BIDDER IS SUBMITTING A DRAFT OFFICERS' CERTIFICATE, IT MUST BE UPLOADED IN THE SPACE RESERVED FOR THAT PURPOSE IN THE ONLINE PART 1 FORM.**

### 3. Letters of Credit and Uniform SMA

#### First Item: Standard Pre-Bid Letter of Credit

An RFP Bidder may request modifications to the Standard Pre-Bid Letter of Credit that are non-material in nature, or that are advantageous to both PECO and the RFP Bidder.


**AN RFP BIDDER REQUESTS MODIFICATIONS TO THE STANDARD PRE-BID LETTER OF CREDIT BY SUBMITTING A DRAFT PRE-BID LETTER OF CREDIT SUBSTANTIALLY IN THE FORM OF THE STANDARD PRE-BID LETTER OF CREDIT INDICATING CLEARLY ANY AND ALL MODIFICATIONS TO THE STANDARD PRE-BID LETTER OF CREDIT USING TRACKED CHANGES IN MICROSOFT WORD.**

All approved modifications to the Standard Pre-Bid Letter of Credit are posted to the RFP website. Each RFP Bidder may use any of the approved modifications, regardless of whether the RFP Bidder itself or another RFP Bidder proposed the modification.

*Is the RFP Bidder submitting a Draft Pre-Bid Letter of Credit?*

**yes**                       **no**

A Draft Pre-Bid Letter of Credit that is not substantially in the form of the Standard Pre-Bid Letter of Credit will not be considered or evaluated. **PLEASE UPLOAD THE DRAFT PRE-BID LETTER OF CREDIT.**

	<i>Draft Pre-Bid Letter of Credit</i>
--	---------------------------------------

#### Second Item: Standard Post-Bid Letter of Credit

An RFP Bidder may request modifications to the Standard Post-Bid Letter of Credit that are non-material in nature, or that are advantageous to both PECO and the RFP Bidder.

**AN RFP BIDDER REQUESTS MODIFICATIONS TO THE STANDARD POST-BID LETTER OF CREDIT BY SUBMITTING A DRAFT POST-BID LETTER OF CREDIT SUBSTANTIALLY IN THE FORM OF THE STANDARD POST-BID LETTER OF CREDIT INDICATING CLEARLY ANY AND ALL MODIFICATIONS TO THE STANDARD POST-BID LETTER OF CREDIT USING TRACKED CHANGES IN MICROSOFT WORD.**

All approved modifications to the Standard Post-Bid Letter of Credit are posted to the RFP website. Each RFP Bidder may use any of the approved modifications, regardless of whether the RFP Bidder itself or another RFP Bidder proposed the modification.

*Is the RFP Bidder submitting a Draft Post-Bid Letter of Credit?*

**yes**                       **no**

A Draft Post-Bid Letter of Credit that is not substantially in the form of the Standard Post-Bid Letter of Credit will not be considered or evaluated. **PLEASE UPLOAD THE DRAFT POST-BID LETTER OF CREDIT.**



Draft Post-Bid Letter of Credit

Third Item: Information to Prepare the Uniform SMA and Its Exhibits

**RFP BIDDERS THAT ARE NOT DEFAULT SUPPLIERS** serving tranches won in a solicitation under DSP III **ARE ASKED TO PROVIDE ALL INFORMATION NEEDED TO PREPARE THE UNIFORM SMA AND ITS EXHIBITS. AN RFP BIDDER THAT DOES NOT PROVIDE THIS INFORMATION MUST INSTEAD SUBMIT AN ACKNOWLEDGMENT SIGNED BY THE OFFICER OF THE RFP BIDDER.**

**PLEASE CHOOSE THE OPTION THAT APPLIES TO YOU:**

- 1. The RFP Bidder is a Default Supplier serving tranches won in a solicitation under DSP III.
- 2. The RFP Bidder is NOT a Default Supplier serving tranches won in a solicitation under DSP III. The RFP Bidder will provide the information needed to prepare the Uniform SMA and its Exhibits.
- 3. The RFP Bidder is NOT a Default Supplier serving tranches won in a solicitation under DSP III. The RFP Bidder will NOT submit the information needed to prepare the Uniform SMA and its Exhibits. The RFP Bidder instead will submit an acknowledgment signed by the Officer of the RFP Bidder that, if the RFP Bidder receives notification that the Independent Evaluator is identifying one or more of the RFP Bidder's Bids to the Commission as winning Bids, the RFP Bidder will provide such information by 12 PM (noon) EPT on the day after such notification is received.

2.

**THE RFP BIDDER PROVIDES THE INFORMATION TO PREPARE THE UNIFORM SMA AND ITS EXHIBITS BY COMPLETING THE UNIFORM SMA INSERT.** The Uniform SMA Insert is also labelled INSERT #P1-7.

\_\_\_\_\_  
*Name of RFP Bidder*

 **UNIFORM SMA INSERT (#P1-7)**

1. Under Section 5.4(a)(i) of the Uniform SMA, the DS Supplier may, in its sole discretion, add the following subsection 5.4(a)(i) by indicating yes or no below.

5.4(a)(i) For the purposes of such determination, the DS Supply provided for under this Agreement for the period following the Early Termination Date through the remainder of the term of this Agreement shall be deemed to be those quantity amounts that would have been delivered on an hourly basis, had this Agreement been in effect during the previous calendar year adjusted for such DS Load changes as may have occurred since the previous calendar year.

*Do you intend for subsection 5.4(a)(i) to be included as part of the Uniform SMA?*

Yes

No

2. The information that you provide below will be used to complete Exhibit 2 (Form of Notice) to the Uniform SMA. **IF ANY OF THE INFORMATION REQUESTED BELOW IS UNAVAILABLE, PLEASE ENTER N/A IN THE CORRESPONDING FIELDS.**

(a) All Notices:

<i>First Name</i>	<i>Last Name</i>	
<input type="text"/>	<input type="text"/>	
<i>Street Address</i>		
<input type="text"/>		
<input type="text"/>		
<i>City</i>	<i>State</i>	<i>Zip Code</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Phone No.</i>	<i>Fax No.</i>	
<input type="text"/>	<input type="text"/>	
<i>DUNS</i>	<i>Federal Tax I.D. Number</i>	
<input type="text"/>	<input type="text"/>	

(b) Invoices:

*ATTN:*

<i>First Name</i>	<i>Last Name</i>
<input type="text"/>	<input type="text"/>
<i>Phone No.</i>	<i>Fax No.</i>
<input type="text"/>	<input type="text"/>

(c) Scheduling:

*ATTN:*

<i>First Name</i>	<i>Last Name</i>
<input type="text"/>	<input type="text"/>
<i>Phone No.</i>	<i>Fax No.</i>
<input type="text"/>	<input type="text"/>

(d) Payments:

*ATTN:*

<i>First Name</i>	<i>Last Name</i>
<input type="text"/>	<input type="text"/>
<i>Phone No.</i>	<i>Fax No.</i>
<input type="text"/>	<input type="text"/>

(e) Wire Transfer:

*Bank*

*ABA*

*ACCT*

(f) Credit and Collections:

*ATTN:*

*First Name*

*Last Name*

*Phone No.*

*Fax No.*

(g) Additional Notices of an Event of Default to:

*ATTN:*

*First Name*

*Last Name*


*Phone No.*

*Fax No.*

3.

**THE OFFICER OF THE RFP BIDDER PROVIDES THE REQUIRED ACKNOWLEDGMENT BY COMPLETING THE DELAY (SMA) INSERT.** The Delay (SMA) Insert is also labelled INSERT #P1-8.

\_\_\_\_\_  
*Name of RFP Bidder*

 **DELAY (SMA) INSERT (#P1-8)**

I acknowledge that, if the Independent Evaluator notifies the RFP Bidder that the Independent Evaluator is identifying one or more of the RFP Bidder's Bids to the Commission as winning Bids, the RFP Bidder must provide all information required by the Uniform SMA Insert (#P1-7) by 12 PM (noon) EPT on the day after such notification is received.

\_\_\_\_\_  
Signature of Officer of RFP Bidder







\_\_\_\_\_  
Date

#### 4. Foreign RFP Bidders and Foreign Entities

*Is the RFP Bidder a Foreign RFP Bidder or is the RFP Bidder relying on the financial standing of a Foreign Entity (RFP Guarantor or Principal)?*

Yes  No

**AN RFP BIDDER**, even if the RFP Bidder is Previously Qualified, **THAT IS A FOREIGN RFP BIDDER OR THAT IS RELYING ON THE FINANCIAL STANDING OF A FOREIGN ENTITY (RFP GUARANTOR OR PRINCIPAL) IS REQUIRED TO PROVIDE ADDITIONAL INFORMATION AS SPECIFIED IN SECTION IV.7 OF THE RFP RULES** by completing the P1 Foreign Entity (PQ) Insert and uploading associated documents below. The P1 Foreign Entity (PQ) Insert is also labelled INSERT #P1-14.

	<i>Insert #P1-14</i>
	<i>Additional Evidence of Creditworthiness</i>
	<i>Additional Evidence of Creditworthiness</i>
	<i>Draft legal opinion</i>
	<i>Draft sworn certificate</i>
	<i>Draft sworn certificate</i>

\_\_\_\_\_  
Name of RFP Bidder

 **P1 FOREIGN ENTITY (PQ) INSERT (#P1-14)**

First Item: Evidence of Creditworthiness

In addition to supplying all required information and documents elsewhere in the online Part 1 Form, a Foreign RFP Bidder or an RFP Bidder relying on the financial standing of a Foreign Entity may provide any additional evidence of creditworthiness for the Foreign RFP Bidder or the Foreign Entity so as to provide PECO with comparable assurances of creditworthiness as is applicable for an entity that has been incorporated or otherwise formed under the laws of a state of the United States or of the District of Columbia.

*Are you submitting additional evidence of creditworthiness for the Foreign RFP Bidder or for a Foreign Entity on whose financial standing the RFP Bidder relies?*

Yes  No

**PLEASE UPLOAD SUCH ADDITIONAL EVIDENCE OF CREDITWORTHINESS IN THE SPACES RESERVED FOR THAT PURPOSE IN THE ONLINE PART 1 FORM.**

Second Item: Draft Documents

The Officer of the RFP Bidder has previously acknowledged that additional documents are required with the Part 2 Proposal for unsecured credit to be granted under the terms of the Uniform SMA. **THE RFP BIDDER MAY, BUT IS NOT REQUIRED TO, SUBMIT A DRAFT OF THESE DOCUMENTS BY UPLOAD TO THE ONLINE PART 1 FORM.**

*Are you submitting a draft of any of these additional documents for evaluation?*

Yes




No

**PLEASE UPLOAD ANY SUCH DOCUMENTS IN THE SPACES RESERVED FOR THAT PURPOSE IN THE ONLINE PART 1 FORM.**

## 5. Justification of Omissions

If you are unable to provide all documents or information required with this online Part 1 Form, please justify fully any omissions in the space provided below.

If you are providing additional documents, such as providing the P2 Certifications Insert for early processing, please use the spaces below to upload these documents.

	<i>File upload</i>
	<i>File upload</i>
	<i>File upload</i>